Role: Kids Hope Director

I. Accountable to: Senior Pastor

II. Qualifications/Competencies
   a. Clear testimony of faith in Jesus Christ.
   b. Strong passion for children.
   c. Ability to recruit, develop and lead adult leaders and workers.
   d. Strong communications with staff, church and school.
   e. A strong desire to work in the context of "Team."

III. **Purpose:** To develop & sustain a dynamic KIDS HOPE USA with Faith Ministry structures.

IV. Staff Responsibilities
   a. It is expected that the employee be a regular part of the community of Faith Church. There is an understanding on the employee's part that they invest in Faith Church spiritually, relationally, emotionally and physically, which includes involvement in the lives of people and ministries of Faith Church.
   b. Attend staff meetings at least once a month set by Senior Pastor.
   c. Continually seeks to help fulfill the stated mission of the church.
   d. Maintains regularly scheduled work hours at home.

V. Job Responsibilities
   a. Develop positive relationships of trust and respect with members of Faith Church, Lincoln Elementary School, and the larger community.
   b. Have the character, competence, and courage to be an effective leader and is a natural learner.
   c. Responsible for recruiting volunteers to serve as mentors and prayer partners with the support of church leadership.
   d. Ensure mentors are screened and trained, and their information is organized and tracked according to Kids Hope USA guidelines.
   e. Supervise and monitor mentor-student relationships including reviewing weekly progress reports and connecting with Lincoln staff and mentors on a regular basis.
   f. Develop relationships with the students who are being mentored. Visit Lincoln school regularly during mentoring time and check in with the students.
   g. Develop relationships and trust with the parents. Respect them where they are in their family life.
   h. Cast and steward the vision for KHUSA at Faith Church. This includes sharing the stories of God's amazing work in the lives of the students and mentors.
   i. Communication is key to the success of the Kids Hope program. This includes communication with teachers, mentors, Lincoln administrative staff and parents.
   j. Also keeping communication with the prayer partners. Encourage and update them every other month or more if needed.

VI. Weekly Program Time Commitment: The director should be able to serve at a minimum of 6 to 8 hours per week including sometimes spent at the school note that more time will be needed at the beginning of the school year and for the Christmas and end of year parties.